
Subscriptions Policy

2022

OVERVIEW

The board wishes to clearly lay out its expectations from members, in respect to payment of annual subscriptions.

GOALS

1. Provide clear guidance to members on the Master Brick and Blocklayers subscription policy.
2. Facilitate continuation of membership, should the annual invoice timing provide a fiscal challenge for members.

Subscription Period

The period covered by a subscription is 1 July through 30 June in any given year, or at such a period as deemed by the board of directors to be the Associations financial year.

Subscription Invoicing:

Invoices will be issued on or prior to 1 July each year.

Due Date:

Payment of subscriptions is on or prior to 20 July each year.

In the event that a subscription payment is not received by this date, then the following applies:

1. At 60 days **unfinancial** all access to Master Brick and Blocklayers electronic platforms and visibility on the website will be suspended.
2. At 90 days **unfinancial** membership will be terminated:
 - a. a collection service will be engaged to collect outstanding dues, up until the time of payment.
 - b. All use of Master Brick and Blocklayers Intellectual Property must cease. This includes logos and the organisations name. Should this not occur:
 - i. The Association reserves the right to ensure such action takes place through all legal means at its sole discretion.
 - ii. Seek reimbursement for all costs incurred.
3. **Where a member advises** that they cannot meet the subscription payment deadline, but wish to remain a member, then the Executive Officer has authority to facilitate a resolution that works for the parties.

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- a. If monthly invoicing is required, this will incur a processing cost of \$5-00 per month excluding GST.
 - b. Said amount will form part of the subscription invoice and will continue until the member advises they wish to return to annual invoicing.

Membership is acceptance of the Master Brick & Blocklayers Rules, Policies, Code of Practice and Best Practice Guides.

New Memberships with Subscription Year:

1. These should accompany a membership application, being returnable if an application is not accepted.
2. The Executive Officer may pro rata new subscriptions based on the ¼ of the year received.

Resignation:

Where a member wished to cease their membership the following applies:

1. All fees and dues remain in place **until a resignation of one months' notice is received in writing** from the member. Any outstanding fees will be prorated based on the quarter of the financial year that said resignation is received and acknowledged.
2. The policy in respect to Master Brick and Blocklayers Intellectual Property all use of Master Brick and Blocklayers Intellectual Property must cease. This includes logos and the organisations name. Should this not occur:
 - a. The Association reserves the right to ensure such action takes place through all legal means at its sole discretion.
 - b. Seek reimbursement for all costs incurred.

Acknowledgement of policy:

For existing members, payment of a subscription fee is acknowledgement that the policy as published is accepted.

New members will acknowledge the policy and sign that they understand and accept the policy as a condition of membership.

